

## **Jubilee Spinning & Weaving Mills Limited**

### **Notice of 39<sup>th</sup> Annual General Meeting**

Notice is hereby given that the 39<sup>th</sup> Annual General Meeting of the shareholders of **Jubilee Spinning & Weaving Mills Limited** will be held on Wednesday the October 31, 2012 at 10:00 a.m. at the Registered Office of the Company at 40-A, Off Zafar Ali Road, Gulberg-V, Lahore to transact the following business:-

#### **A. Ordinary Business**

1. To confirm the minutes of 38<sup>th</sup> Annual General Meeting of the shareholders held on October 31, 2011.
2. To receive, consider and approve the audited accounts of the company for the year ended June 30, 2012 together with the Directors' and Auditors' Reports thereon.
3. To appoint Auditors of the company and fix their remuneration for the period ending June 30, 2013. The present Auditors M/s. Riaz Ahmad & Co., Chartered Accountants, retire and being eligible, offer themselves for re-appointment.

#### **B. Special Business**

4. To seek the consent of shareholders for transmission of quarterly accounts through website in compliance with Section 245 of the Companies Ordinance, 1984 and Securities and Exchange Commission of Pakistan's Circular # 19 of 2004 and if deemed fit, with or without modification pass the resolution as an ordinary resolution.

#### **C. General Business**

5. To transact any other business with permission of the Chairman.

By Order of The Board

Masood A. Sheikh  
Corporate Secretary

Registered Office:

40-A, Off Zafar Ali Road, Gulberg-V, Lahore:

T # (042) 111-245-245

F # (042) 111-222-245

Dated: October 08, 2012

#### **Notes:**

1. The Members' Register will remain closed from October 20, 2012 to October 31, 2012 (both days inclusive). Physical / CDC transfers received at the Registered Office of the Company by the close of business on October 19, 2012.
2. A member eligible to attend and vote in this meeting may appoint another member as proxy to attend and vote in the meeting. Proxies in order to be effective must be received by the company at the Registered Office not later than 48 hours before the time for holding the meeting.
3. Shareholders are requested to immediately notify the change in address, if any.
4. CDC account holders will further have to follow the guidelines as laid down in circular No.1 dated January 26, 2000 issued by the Securities and Exchange Commission of Pakistan:

- a. For attending the meeting:
  - i). In case of individuals, the account holder or sub-account holder and/or the person whose securities are in group account and their registration details are uploaded as per the Regulations, shall authenticate his/her identity by showing his original Computerized National Identity Card (CNIC) or original passport at the time of attending the meeting.
  - ii). In case of corporate entity, the Board of Directors' resolution/power of attorney with specimen signatures of the nominee shall be produced (unless it has been provided earlier) at the time of the Meeting
- b. For Appointing Proxies
  - i). In case of individuals, the account holder or sub-account holder and/or the person whose securities are in group account and their registration details are uploaded as per the Regulations, shall submit the proxy form as per the above requirement.
  - ii). The proxy form shall be witnessed by two persons whose names, addresses and CNIC numbers shall be mentioned on the form.
  - iii). Attested copies of CNIC or the passport of the beneficial owners and the proxy shall be furnished with the proxy form.
  - iv). The proxy shall produce his original CNIC or original passport at the time of the Meeting.
  - v). In case of corporate entity, the Board of Directors' resolution/power of attorney with specimen signatures shall be submitted (unless it has been provided earlier) along with proxy form to the company.

**Statement under section 160(1)(b) of the  
Companies Ordinance, 1984.**

1. This statement sets out the material facts concerning the Special Business, given in agenda item # 4 (Placement of Quarterly accounts on Website) to be transacted at the Annual General Meeting of the company to be held on October 31, 2012.
2. The Securities & Exchange Commission of Pakistan (SECP) vide Circular # 19 of 2004 has allowed the listed Companies to place the quarterly accounts on their websites instead of sending the same to each shareholder by post. We appreciate this decision which would ensure prompt disclosure of information to the shareholders, besides saving of costs associated with printing and dispatch of the accounts by post.
3. The Company is maintaining a website [www.jsw.com.pk](http://www.jsw.com.pk). Prior permission of the Securities & Exchange Commission of Pakistan would be sought for transmitting the quarterly accounts through Company's website after the approval of the shareholders. The Company, however, will supply the copies of accounts to the shareholders on demand at their registered address, free of cost, within one week of receiving such request. For this purpose it is propose that following resolution be passed as ordinary resolution:  
Resolved That:
  - (a) Consent be and is hereby granted to place the quarterly accounts of the company on the website of the Company, pursuant to the Securities & Exchange Commission of Pakistan Circular # 19 of 2004 dated April 14, 2004;
  - (b) The Chief Executive and the Company Secretary be and are hereby authorised severally or jointly, to apply Securities & Exchange Commission of Pakistan for its consent for such placing of the quarterly accounts on the website of the Company and to do all necessary acts, deeds and things in connection therewith and ancillary thereto including consultation with the Stock Exchanges on which the Company is listed.
4. No Director is interested in the above said business except as a shareholder.